

Pilot ATC Aid & Checklist

Communications

Minimum: YOU – IT'S ME

CONTROL, VOODOO 1-1.

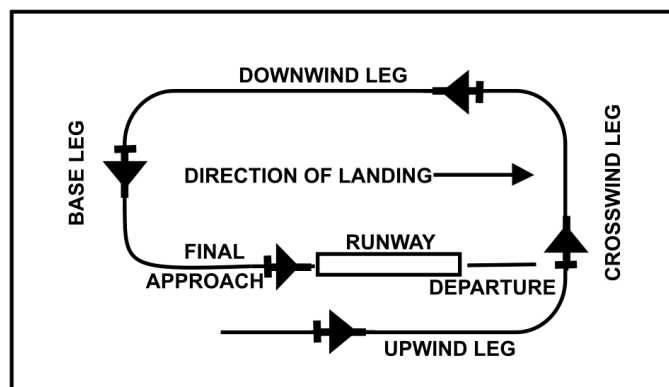
Call-Up: WHO YOU ARE, WHERE YOU ARE,
WHAT YOU ARE DOING, WHAT YOU WANT.

Uncontrolled Airfield

AGRAPOL TRAFFIC, VOODOO 1-1,

NORTHWEST 8 MILES AT 5,000 [FEET]

AND [HEADING] 150, JOINING LEFT DOWNWIND [LEG] FOR RUNWAY 32.



Uncontrolled Airfield Operations

Departures

1. Tune into airfield frequency and listen
2. Taxi to runway threshold and hold short.
3. Look both ways – is traffic on approach for landing?
 - a. When clear, line-up and announce intent to take off, specify runway number
4. Is traffic occupying the runway or landing on an intersecting runway?
 - a. When clear, take off.
3. Within 10 miles or on RTB decision, perform call-up (top of page)
4. Decrease speed below 300 kt and descend to pattern altitude
 - a. Helicopters: 500 ft above ground level (AGL),
 - b. Light Aircraft: 1,000 ft AGL
 - c. Heavy Aircraft: 1,500 ft AGL
5. Listen and look for traffic in pattern before merging
6. Announce your position as you turn onto each leg of the pattern

Arrivals

1. Tune into airfield frequency and listen
2. Identify the runway you intend to land on and where you will enter the pattern.
 - a. Assume a left-hand pattern unless otherwise specified (i.e. parallel runways)
7. On final approach:
 - a. Is traffic occupying the runway and will not exit before you land?
 - i. If yes, go-around and rejoin pattern
 - ii. If not, announce intent to land and specify runway number.
 - b. Announce when runway is vacated.

Print out front-to-back and laminate page, annotate with marker or grease pencil.

PILOT ATC AID

Airbase Frequencies

258.515 UNICOM (SMALL AFLDS / FOBS)	258.525 N. BOSCALI / HMNY SNDS
258.535 VGL CAY / BRKN ATLL	258.545 SBGA / HOGSHD AFLD
258.555 AGRPL AB / FELDSPAR INT'L	258.565 MARIS AIRPORT / CLIFFLINE AB
258.575 SANDRIFT / ASHWD AB	258.585 ARCHANGEL
258.595 PADDLES	

Controlled Airfield Call-Up

AGRAPOL CONTROL, VOODOO 1-1, NORTHWEST 8 MILES AT 5,000 [FEET] AND [HEADING] 150, REQUEST FULL STOP [LANDING].

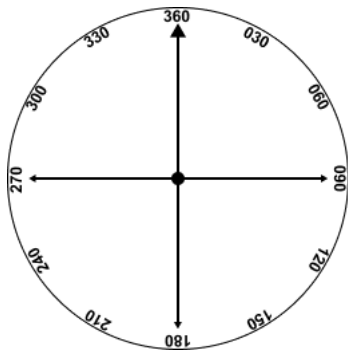
Controlled Airfield Operations

Read back all clearances from ATC!

If you don't understand what ATC says, SAY SO!

Departures

1. Tune into airfield frequency and listen
2. Taxi to runway threshold and hold short.
3. Call up ATC – identify airfield, position, and intent to depart, specify runway ##.
 - a. HOLD SHORT: Do not enter the runway until I say
 - b. LINE UP AND WAIT: Enter the runway and prepare to depart. Do not take off until I say.
 - c. CLEARED FOR TAKE OFF: Verify runway number and read back, then...
4. Look both ways – is traffic on short final behind me or occupying / crossing the runway ahead of me?
 - a. When clear, take off and clear pattern.



Arrivals

1. Tune into airfield frequency and listen
2. Perform call-up
3. Await approach instructions and read back
 - a. STRAIGHT IN APPROACH: Join on final approach fix
4. Decrease speed below 300 kt and descend to pattern altitude
5. Listen and look for traffic before entering pattern
6. Do not announce your position in pattern unless told to report at a specific point
7. If not already cleared to land, contact ATC when on final approach for landing clearance
 - a. If you do not receive landing clearance, announce go-around and await instructions to rejoin pattern.
8. When cleared to land:
 - a. Is traffic occupying the runway and will not exit before you land?
 - i. If yes, announce go-around and await instructions to rejoin pattern
 - ii. If no, perform landing as instructed.
9. Announce when runway is vacated.

Print out front-to-back and laminate page, annotate with marker or grease pencil.

PILOT ATC AID